



# HOLY SPIRIT PARISH SCHOOL

Send completed forms to:  
**Holy Spirit Parish School**  
 3920 West Land Park Drive  
 Sacramento, CA 95822  
 (916) 448-5663 fax (916) 448-1465  
[www.hs-ps.com/auction](http://www.hs-ps.com/auction)

## 2012 DONATION FORM

**Fed Tax ID #45-3953400**

### DONOR INFORMATION

Donor or Company Name (for printing in Catalog)			Donor Contact Person (will NOT appear in Catalog)		
Address:			Donor Business Phone # (    )		
City	State	Zip	Donor Home Phone # (    )		
Holy Spirit Student Name (if applicable):		Grade:	Donor Fax #: (    )		
			Donor E-Mail:		

### DONATED ITEMS INFORMATION

**DONATION FORM DUE BY FEBRUARY 10, 2012**

Tracking Number (auction staff to complete):	Catalog Item Name (25 characters or less)
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Detailed Catalog Description (Quantity, Size, Color, and Any Restrictions of Item or Services)

Item Value (FMV) \$	Expiration Date	<input type="text"/> <input type="text"/> 201_ <input type="text"/>	Donor Signature (REQUIRED)	Date
Minimum Bid \$	Storage Location			

### CATALOG ITEM LABEL (AUCTION STAFF TO COMPLETE)

<input type="checkbox"/> Live Auction Item	<b>Catalog Number:</b>	Brief Item Name:		
<input type="checkbox"/> Silent Auction				
Gift Certificate Item? <input type="checkbox"/> Yes <input type="checkbox"/> No		Provided by Donor? <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Code / Category:</b>
Item Delivered by: <input type="checkbox"/> Donor <input type="checkbox"/> HSPS Pick Up		<input type="checkbox"/> Clothing & Jewelry <input type="checkbox"/> Health & Beauty <input type="checkbox"/> Coffee & Spirits <input type="checkbox"/> Home & Garden <input type="checkbox"/> Dining & Food <input type="checkbox"/> Sports & Fitness <input type="checkbox"/> Family Fun <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Framing & Photo    _____		
Auction Representative		Phone #		

Please contact Karen Snyder with any questions: [auction@hs-ps.com](mailto:auction@hs-ps.com) or 408.859.1685